



Hamilton Urban Core BOARD OF DIRECTORS APPLICATION FORM

**Information on this form will be used solely to inform the recruitment process.
Information on this form will not be released publicly without nominee's approval.**

Please submit application to: hucchcboard@hucchc.com
Subject: Call for Nominations

1. Nominee

Name: _____

Res. Address: _____

Work Address: _____

Res. Tel. _____ Bus. Tel. _____

Cell #: _____ Email: _____

2. Have you ever served on the HUC Board?

- YES
- NO

If yes, please give dates of your last term on the Board: _____ to _____

3. Minimum Requirements:

- 3.1 I am a minimum of 18 years of age YES NO
- 3.2 I am not a staff member YES NO
- 3.3 No member of my family is a staff member. YES NO

4. Current membership:

- 4.1 I am a member of HUC YES NO
- 4.2 I am willing to become a member of HUC YES NO

5. HUC Community and Catchment area

5.1 I have a connection to HUC community because I live, work or volunteer in Hamilton
 YES NO

Explain: _____

5.2 I live in the HUC catchment area (add description)

- YES
 NO

6. Gender:

- Female
 Male
 Gender Diverse (Optional to specify: _____)

7. Reflective and Inclusive of the Moral Owners of HUC

7.1 I have individual personal lived experience of the following (please check all that apply)

- A member of a racialized community
 As a refugee or new Immigrant
 Have lived in poverty, have/had mental health challenges and have been socially isolated
 Have experience using drugs

7.2 I work/volunteer with the following communities

- Racialized communities
 Refugees and Immigrants
 People who live in poverty, have mental health challenges and who are socially isolated
 People who use drugs

The HUC Board of Directors encourages applications from individuals who reflect this diversity. We fully understand that one person could bring the perspectives of one or more of these priority groups and we strongly encourage applications from candidates who reflect this diversity.

8. Do you have knowledge, expertise and/or lived experience related to any of the following areas?

- | | | |
|----------------------|------------------------------|-----------------------------|
| • Policy Governance | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| • Strategic Planning | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| • Financial Literacy | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

9. Letter of Interest

Please review the accompanying Call for Nominations. Reflecting on this document and the questions above, please complete the Letter of Interest by answering the following questions in the form provided:

1. Given the Hamilton Urban Core's vision, mission, values and strategic directions, how would you contribute to the HUC as a member of the Board?
2. HUC serves people who live in poverty, racialized, immigrant and refugee communities and people who use drugs. How do you see the role of the Board in supporting this work and being an agent of change?
3. The HUC board operates with a policy governance model. What is your understanding and experience with policy governance?
4. HUC is committed to anti-racism. What is your understanding of anti-racism?
5. How does your knowledge, expertise and/or lived experience prepare you for a governance role with the Hamilton Urban Core?

Signature: _____

Name: _____

- Enclosed:**
- Completed Application Form**
 - Declaration of Commitment signed by Nominee**
 - Letter of Interest (maximum 250 words per question)**
 - Bio (maximum 250 words)**

**Hamilton Urban Core Board of Directors
Declaration of Commitment**

As a Nominee for the Hamilton Urban Core Board of Directors I commit to the following:

- I agree with the Vision, Mission, and Values of the Hamilton Urban Core.
- I support the HUC's commitment to health equity, and anti-racism with a focus on anti-black racism. This includes:
 - being aware of my own values, perceptions and assumptions;
 - promoting inclusive relationships; and
 - attending training whether in-person or online.
- I understand that the Hamilton Urban Core Board operates as a policy governance Board and I am willing to work within this framework. If I have not already been trained in policy governance, I am willing to be trained.
- I am aware that there are monthly Board meetings and special meetings as required. I am committed to attend.
- I am prepared to participate in Committees as required.
- I am aware that there is about 3 hours of preparation for each board meeting plus pre-reading for committee meetings. On occasion, depending on the work of the Board, there may be more. I am committed to come to the meetings prepared to participate.
- I am aware that there are additional time commitments for orientation and training, including anti-racism. I am committed to attend/participate.
- I am also committed to adhering to the policy & By-laws re attendance:

As per Hamilton Urban Core By-Laws:

5.2 The office of a Director of the Corporation shall be vacated immediately if: he/she misses three meeting in a Board year without just cause;

As per HUC GP #2 Board Members' Code of Conduct

Notwithstanding the generality of the foregoing, Board members:

12. Will attend all board and committee meetings. The Board usually meets in-person 10 times per year approximately once per month, with occasional extra meetings either in-person or by teleconference call when necessary. The Board will make decisions by consensus whenever possible, with motions being voted on for any decision being documented in the meeting minutes.

In a case where a Board member cannot attend a meeting, the Board member notifies the Executive Director prior to the meeting with at least 24-hour notice if possible.

Signature

Name

Date

Hamilton Urban Core Letter of Interest

For each of the following questions, please provide an answer of no more than 250 words per question. The Recruitment Committee will review and score each of your answers using an anonymized process. They will not know your name or the organization which you are from. This is to enable evaluation on your responses in a manner that reduces any bias if you are already known to the Nominations Committee.

1. Given the Hamilton Urban Core's vision, mission, values and strategic directions, how would you contribute to the HUC as a member of the Board?

2. HUC serves people who live in poverty, racialized, immigrant and refugee communities, and people who use drugs. How do you see the role of the Board in supporting this work and being an agent of change?

3. The HUC board operates with a policy governance model. What is your understanding and experience with policy governance?

4. HUC is committed to anti-racism. What is your understanding of anti-racism?

5. How does your knowledge, expertise and/or lived experience prepare you for a governance role with the Hamilton Urban Core?

Any further comments: